

London Borough of Brent
Audit & Standards Advisory Committee – Action Log September 2026

Meeting Date	Agenda No.	Item	Actions	Lead Officer and Timescale	Progress
27 Jul 26	4	Minutes of the previous meeting & Action Log	To review inclusion of target completion dates for in-progress actions on the Action log to prevent items remaining open indefinitely.	David Ewart/ Councillor Choudry/ Harry Ellis	In progress
16 Jun 26	6	Annual Standards Report 2025 (including Q 2 & 3 updates on gifts and hospitality 2025/26)	Further details to be provided for members of the Committee on the way in which sanctions available under the Members Code of Conduct Complaints Procedure are applied when assessing outcome of different types of complaint	Biancia Robertson	In progress
16 Jun 26	7	Internal Audit Annual Report 2025-26 (including Annual Head of Internal Audit Opinion)	- Further clarification to be provided as part of next Internal Audit Plan update about the basis on which the summary of findings from the Core Assurance (inherent risk) audit work undertaken in relation to Children's Safeguarding had been classified as Medium Risk and on the associated assurance process. - Officer to review the future presentation of trends in relation to the issuing of Limited Assurance opinions and High Risk findings as part of the Interim update on the Audit Plan in order to provide further clarification against the context relating to the risk based nature of the internal audit approach and their to the Council's overall governance	Darren Armstrong/Matteo Biondi Darren Armstrong/Matteo Biondi	In progress In progress

London Borough of Brent
Audit & Standards Advisory Committee – Action Log September 2026

			arrangements and system of internal control. Update on Limited Assurance and progress in addressing High and Medium Risk findings as an outcome of the risk based audit activity relating to Deputyship/Appointees to be included as part of next Internal Audit Plan update	Darren Armstrong/Matteo Biondi	In progress
16 Jun 26	10	Annual Governance Statement 2025-26	Committee to maintain overview of progress in monitoring delivery of key actions 2026-27 identified within the Significant Governance Issues Improvement Action Plan (as set out within Appendix 1 of AGS)	Minesh Patel/Darren Armstrong	Ongoing
			Details of ongoing engagement between the Council and Regulator of Social Housing as part of ongoing delivery of Housing Compliance Improvement Plan to be included as part of next update scheduled for Committee	Spencer Randolph	Update to be provided for September meeting
24 Mar 26	5	Performance & management of i4B Holdings Ltd and First Wave Housing Ltd	- Update to be provided for members on the position for establishing a central register for smoke and carbon monoxide detectors outside of the meeting. - Current Shareholder and guarantor reports to be circulated to members.	Natoyah Vincent/Jon Cartwright Natoyah Vincent/Jon Cartwright	In progress In progress

London Borough of Brent
Audit & Standards Advisory Committee – Action Log September 2026

			- To review the headings of columns in the risk registers to ensure that the post-mitigation score reflects that those mitigations may not yet be completed and represents the RAG rating for successful implementation of the mitigations - To review number 13 of the i4B risk register in light of the latest information regarding discussions with developers and mitigations in place at the next risk register review.	Natoyah Vincent/Jon Cartwright Natoyah Vincent/Jon Cartwright	In progress In progress
24 Mar 26	7	Procurement Strategy Progress Review	- For the Committee to receive a further progress update at a future meeting (date to be confirmed) addressing the following issues: - to expand and provide further explanation on the Council's sustainability approach in the context of procurement and commissioning within section 13 of the report. - The strategy for sole sourcing in relation to section 7.5 of the report. - The total spend on procurement. - The work and progress in filling procurement support vacancies	Edwin Mensah/Rhodri Rowlands	In progress

London Borough of Brent
Audit & Standards Advisory Committee – Action Log September 2026

			- Consideration to be given to the inclusion of Social Value & Community Wealth considerations within the Council's corporate report (identified as action 23 July 25)		
3 Feb 26	7.	Update on the Response to Housing regulator findings and Brent graded at C3	(1) Future updates to include an outline of the dashboard being used to monitor progress in delivery of the compliance framework, workstreams and associated KPIs including relevant timescales and details on the structure of resources to support the work being undertaken. (2) Further progress update to be provided at appropriate stage identified (within the next 6 months)	Thomas Cattermole/ Spencer Randolph Thomas Cattermole/ Spencer Randolph	In Progress
25 Sep 25	10	London Borough of Brent Interim Auditor's Annual Report 2025	Existing formula for calculating recommended reserve levels be circulated to committee members.** Rav to email update	Minesh Patel	Complete
23 Jul 25	6	Procurement Review Update	Officers to maintain ongoing efforts to enact implementation of recommendation 2.2 of the report, with a report demonstrating their efforts brought to the Committee within the 6 months following the 23rd of July 2025.	Rhodri Rowlands & relevant departmental leads	In progress

London Borough of Brent
Audit & Standards Advisory Committee – Action Log September 2026

			Consideration to be given to the inclusion of Social Value & Community Wealth considerations within the Council's corporate report		
23 Jul 25	10	Evaluating the Effectiveness of the Audit and Standards Advisory Committee	To consider development of the Committee work programme enable deep dives in specific areas, where identified. This to include the potential for ad hoc working group or additional members briefing sessions outside of the main Committee meetings.	Chair & Vice-Chair & lead officers	In progress